

CONNAH'S QUAY TOWN COUNCIL

Minutes of Meeting held Wednesday, 7th December 2011

Present: (Attendance Register)

Councillor Mrs P. M. Attridge (Chair) presiding

Councillors D. Barratt, Mrs E. M. Barratt, J. B. Bone, A. I. Dunbar, C. Granger, W. Hastings, R V. Hill, P. Kindlin, R. P. MacFarlane, E. W. Owen, A. J. Roberts, and W. P. Shotton.

Mr I. D. Jones (Clerk & Financial Officer)

Mrs S. Wilson (Administrative Officer)

Before commencement of the meeting the Chair asked the Council to stand for a minute's silence in tribute to Councillor Jack Cormack who sadly passed away. Councillor Cormack was a founder Member of Connah's Quay Town Council from 1974 until 1980 and Chairman in 1978.

155. NOTICE OF MEETING

The notice of meeting was received.

156. APOLOGIES AND SIX MONTHS EXTENSION OF ABSENCE

Apologies for non-attendance were received from Councillors J. B Attridge, D. M. Birch, K. Kelly, A. P. Shotton, I. R. Smith and P. Wainwright.

Councillor R. V. Hill asked the Council to grant a six months extension of absence to Councillor D. M. Birch due to his personal circumstances.

RECOMMENDED:

That an extension be granted.

157. DECLARATIONS OF INTEREST

None were received.

158. POLICE CONSULTATIVE

No Police representatives were in attendance.

Councillor A. J. Roberts reminded Councillors any Police issues should be reported to the Clerk. The Clerk to write to North Wales Police accordingly with any issues.

Confirmed 20 December 2011

Presiding Chair

PLANNING COMMITTEE – 07/12/11

Councillor A. I. Dunbar (Chair) presiding

159. MINUTES

The Minutes of the Meeting held 2 November 2011 were received, approved as a correct record and signed by the Chair.

160. PLANNING APPLICATIONS

- (a) 049193 84 Englefield Avenue, Connah's Quay
Proposed erection of a conservatory at rear.

RECOMMENDED:

That the Clerk write to the Head of Planning Services informing him that the Town Council had no objections in respect of this application as outlined above.

161. NOTIFICATION OF PLANNING DECISIONS

The Clerk submitted notification of Planning Decisions (copy forwarded to Councillors with the Agenda):- 048877, 048904, 049016, 049018, 049036, 049041, 049047, 049065, 049078 & 049086.

RECOMMENDED:

That the notification be received.

162. REGENERATION WITHIN DEESIDE

The Clerk submitted letter dated 18 October 2011 from Councillor Matt Wright, Brynford Ward together with letter dated 24 October 2011 from Colin Everett, Chief Executive, Flintshire County Council (copies forwarded to Councillors with the Agenda).

Councillors were informed this is an on-going issue and once a proposal had been received, the Town Centre Regeneration Committee would meet to discuss it.

RECOMMENDED:

That the Clerk report to Councillors once the proposal has been received

163. LAND AT THE WETLANDS SITE, CONNAH'S QUAY

The Clerk submitted Management Agreement (copy forwarded to Councillors with the Agenda).

The Clerk explained the licence expired in 2010 and had not been renewed. Councillor A. J. Roberts stated that Connah's Quay Town Council do not have ownership, it was owned by Flintshire County Council. The Clerk had received legal advice and if Connah's Quay Town Council sign this agreement they would be liable for all issues outlined in the draft Agreement.

RECOMMENDED:

That the Clerk write to Flintshire County Council rejecting this agreement.

164. ROADS AND FOOTWAYS

(a) Speed Signage

The Clerk submitted the following correspondence (copies forwarded to Councillors with Agenda):

- (i) E-mail dated 14 October 2011 from Hugh Jones, Speed Management Officer, Flintshire County Council.
- (ii) E-mail dated 3 November 2011 to Hugh Jones, Speed Management Officer, Flintshire County Council.
- (iii) Letter dated 2 November 2011 from Neal Cockerton, Head of Assets and Transportation, Flintshire County Council.
- (iv) E-mail dated 3 November 2011 from Hugh Jones, Speed Management Officer, Flintshire County Council.

Councillor D. Barratt informed Councillors after discussions with Neal Cockerton two weeks ago a site visit should have been carried out, this had still not happened. Councillor Mrs E. M. Barratt stated this had been on-going for the last 20 years and nothing had been done. The Police had not reported many accidents in this area, however, Councillor Mrs Barratt stated the incidents that occur are damage to residents walls and near misses. Traffic calming near Wepre Park was vital. Councillor A. I. Dunbar stated Wepre Park is very busy with visitors and that traffic calming was required.

RECOMMENDED:

The Clerk write to Colin Everett, Chief Executive, Flintshire County Council to expedite a resolution in this matter.

(b) Roundabout at Hall Lane/Mold Road, Connah's Quay

The Clerk submitted letters dated 26 October and 2 December 2011 from Neal Cockerton, Head of Assets and Transportation, Flintshire County Council (copies forwarded to Councillors with Agenda).

Councillor R. V. Hill stated that Flintshire County Council's suggestion was not what the Council had asked for. It was not a re-development of the roundabout but for it to be taken out and replaced with a T-junction. Councillor Mrs P. M. Attridge stated that a site visit took place with Flintshire County Council, where they witnessed the problems at this roundabout. Councillor A. I. Dunbar commented that the traffic had trebled at this roundabout since Morrisons has been opened.

RECOMMENDED:

That the Clerk write to Flintshire County Council stating the Town Council's views.

(c) Members items of complaint/reports

(i) 116 Wepre Park

Councillor Mrs E. M. Barratt reported that a manhole was sinking which was in need of urgent repair.

RECOMMENDED:

That the Clerk write to Flintshire County Council.

(ii) 69 Dee Road

Councillor A. J. Roberts reported a hedge overhanging between 67 & 69 Dee Road.

RECOMMENDED:

That the Clerk write to Flintshire County Council.

(iii) Overhanging Branches and Dangerous Tree

Councillor P. M. Attridge reported a potentially dangerous tree on the Church Hill towards St. Marks Church and overhanging bushes.

RECOMMENDED:

That the Clerk write to Flintshire County Council.

(iv) Highway Re-Surfacing Repairs

Councillor W. P. Shotton enquired if Flintshire County Council would provide all highway surfacing repairs carried out in Connah's Quay over the last 3 years and what repairs are due to be carried out in the next 12 months.

RECOMMENDED:

That the Clerk write to Flintshire County Council with a request.

Confirmed 20 December 2011

Presiding Chair

FINANCE AND GENERAL PURPOSES COMMITTEE – 07/12/11

Councillor A. J. Roberts (Chair) presiding

165. MINUTES

The Minutes of Meeting held 2 November 2011 were received, approved as a correct record and signed by the Chair.

166. FINANCIAL REPORTS

The Clerk submitted the following (copies forwarded to Councillors with the Agenda):-

- (a) Statement of Cumulative Income & Expenditure for the month of October 2011;
- (b) Consolidated Cash Summary for the period ended October 2011;
- (c) Statement of Imprest Account Payments during the month of October 2011;
- and (d) Quay Café Activity Statement for the month of October 2011.

RECOMMENDED:

That the reports be received.

167. NOTIFICATION OF REQUESTS FOR FINANCIAL ASSISTANCE

To notify Councillors that no requests for financial assistance had been received for the month of November 2011.

168. WELSH BORDER COMMUNITY TRANSPORT MEMBERSHIP RENEWAL

The Clerk submitted membership renewal form (copy forwarded to Councillors with the Agenda).

RECOMMENDED:

That the membership be renewed.

169. CCTV

No updates received.

170. FUTURE OF CIVIC CENTRE OFFICES, CONNAH'S QUAY

No updates received. Councillor A. J. Roberts explained that this matter had been discussed at a meeting with Colin Everett, Chief Executive of Flintshire County Council two days earlier.

171. NORTH WALES WASTE TREATMENT PLANT

The Clerk submitted letter dated 1 December 2011 from Mrs A Kunaj, Town Clerk, Neston Town Council together with e-mail from Ian Jones, Clerk & Financial Officer (copies forwarded to Councillors with the Agenda).

The Clerk informed Councillors there were no further updates to report since the meeting with Colin Everett.

RECOMMENDED:

That the letter and e-mail be received.

172. CENTRAL PRECINCT, HIGH STREET, CONNAH'S QUAY

The Clerk submitted letter dated 15 November 2011 from Steven Spittlehouse, Carter Towler Chartered Surveyors (copy forwarded to Councillors with the Agenda).

Councillors enquired if the Town Centre Manager had provided a start date when the walkway would be commenced. Councillor R. V. Hill agreed to contact the Town Centre Manager and report back to Councillors.

RECOMMENDED:

That the letter be received.

173. MATCH FUNDING SCHEME – IMPROVEMENTS TO CHILDREN'S PLAY AREAS

The Clerk submitted letter dated 15 November 2011 from Mike Welch, Principle Leisure Services Officer, Flintshire County Council (copy forwarded to Councillors with the Agenda).

RECOMMENDED:

That the letter be received.

174. TOWN/COMMUNITY COUNCIL PRECEPTS (2012-2013)

The Clerk submitted letter dated 16 November 2011 from Kerry Feather, Head of Finance, Flintshire County Council (copy forwarded to Councillors with the Agenda).

The Chair informed Councillors that a special meeting would take place in the New Year to discuss matters. Any proposals must be addressed at this meeting.

RECOMMENDED:

That the Clerk prepare an early draft of the Precept Report (before Christmas) for the Chair and Vice-Chair of the Committee to consider.

175. PENSIONS AGM REPORT

That the Clerk submitted report dated 4 November 2011.

RECOMMENDED:

That the report be received.

176. ANNUAL AUDIT 2010/11

The Clerk submitted Auditor's Letter together with Supplementary Internal Audit Report (copy forwarded to Councillors with the Agenda), both showing a clean bill of health.

RECOMMENDED:

That the letter and supplementary report be received.

177. CHRISTMAS CLOSURE

The Clerk requested Councillors consider closing the Town Council Offices and the Quay Café for three days following the Bank Holidays after Christmas i.e. 28th, 29th and 30th December.

Members agreed to the closure of the Offices and Quay Cafe during this period, noting that leave would be taken by staff. Appropriate arrangements would be made for the notification and the sale of New Year's Eve Ball tickets.

178. ARRIVA BUSES, MOLD ROAD – OUT OF SERVICE

The Clerk reported to Councillors the discussions he had with Keith Anglesey, Arriva Buses concerning the out of service buses travelling up Mold Road. Councillor Mrs P. M. Attridge had received reports from the school lollipop lady stating difficulty crossing the road with children when buses are passing up and down Mold Road. Councillor A. J. Roberts enquired if the times of the buses could be changed. Councillor A. I. Dunbar stated that if the buses used an alternate route this could cause congestion elsewhere. Councillors agreed it would be practical for the bus times to be changed, no buses to travel up and down Mold Road between 8.30am to 9am and 3pm to 3.30pm, this would enable children to cross safely.

RECOMMENDED:

The Clerk write to Arriva Buses requested the alteration of bus times.

179. INDUCTION TRAINING FOR TOWN & COMMUNITY COUNCILLORS

The Clerk submitted letter dated 22 November 2011 from Peter Evans, Democracy & Governance Manager, Flintshire County Council (copy forwarded to Councillors with the Agenda).

RECOMMENDED:

The Clerk inform re-elected and new Councillors of training courses available from next May.

180. COMMUNITY/TOWN COUNCIL ELECTIONS 2012

The Clerk submitted letter dated 22 November 2011 from Colin Everett, Returning Officer, Flintshire County Council (copy forwarded to Councillors with the Agenda).

RECOMMENDED:

That the letter be received.

181. PHOTOGRAPHS AND MEMORABILIA

The Chair informed Councillors that a collection of photographs were shown on the 50th Anniversary of the Civic Hall and enquired where Councillors wanted these photographs displayed, and which ones to be chosen.

RECOMMENDED:

That the Chair and Vice-Chair decide on which photographs to display in the Town Council Offices.

Confirmed 20 December 2011

Presiding Chair

RECREATION AND ENTERTAINMENTS COMMITTEE – 07/12/11

Councillor A. J. Roberts (Chair)
Finance and General Purposes Committee presiding.

182. MINUTES

The Minutes of the Meeting held 2 November 2011 were received, approved as a correct record and signed by the Chair.

183. MONITORING OF ACTIVITY/PROFITABILITY

The Clerk submitted the following statements (copies forwarded to Councillors with the Agenda):-

- (a) Civic Hall Activity/Profitability Statements
for the month of October 2011.

RECOMMENDED:

That the Statement be received.

- (b) Community Centre Activity/Profitability Statements
for the month of October 2011

RECOMMENDED:

That the Statement be received.

184. WAIVER/REDUCTION OF HIRE CHARGES

CIVIC HALL – FINANCIAL YEAR 2011/2012

- (a) Phoenix Group
Charity Sale, Saturday 15 October 2011.
WAIVER

CIVIC HALL – FINANCIAL YEAR 2012/2013

- (a) Mercia and North Wales Area of NAFAS
Celebrating 50 years of Flower Arranging Societies, Monday 15 October 2012
WAIVER

RECOMMENDED:

That the waiver be agreed for both of the above.

185. PROVISION OF MUSEUM / HERITAGE CENTRE AT DEESIDE

The Clerk submitted an e-mail dated 25 November 2011 from Lawrence Rawsthorne, Lifelong Learning Directorate, Flintshire County Council (copy forwarded to Councillors with the Agenda).

Councillor A. I. Dunbar stated Custom House Lane School would be a good location as it was central to residents of Connah's Quay. Councillor R. V. Hill stated Shotton Council are interested in a Museum/Heritage Centre in Deeside and should be invited any future meetings held as the Museum is not just Connah's Quay but Deeside. Councillors agreed that it was important that other Councils on Deeside strip were interested.

RECOMMENDED:

That the Clerk invites Shotton and Queensferry Council to any future meetings. That the Clerk write to Lawrence Rawsthorne, Flintshire County Council explaining the interest of the Museum is with Deeside not just Connah's Quay.

186. FLOWER & VEGETABLE SHOW

Councillor A. J. Roberts informed Councillors the public are very keen and interested with children and adults keen to participate. The Clerk informed Councillors a schedule will be available soon for this event.

RECOMMENDED:

That the Clerk report to Councillors with any updates.

187. 50TH ANNIVERSARY OF CIVIC HALL

Councillor Mrs P. M. Attridge thanked everyone who supported this enjoyable event. Councillor R. V. Hill stated it was an excellent way to celebrate 50 years of the Civic Hall and suggested another event for the public to attend.

RECOMMENDED:

That this item be reported at January 2012 Committee Meeting.

188. NEW YEAR'S EVE DANCE

The Clerk informed Councillors that ticket sales were doing well and with the closure of the Office over the Christmas period tickets would be available from the Civic Hall Supervisor. The electronic noticeboard would advertise the telephone number for tickets or for those paying on the night. Councillor A. J. Roberts enquired if Councillors had been invited by letter. The Clerk would investigate and circulate notification accordingly.

Confirmed 20 December 2011

Presiding Chair

EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED:

That the press and public be excluded for the final item of business.

PART 2

FINANCE AND GENERAL PURPOSES COMMITTEE – 07/12/11

189. WAGES & SALARIES

Report previously circulated by the Clerk and supporting documentation.

RECOMMENDED:

That the report be received and the salaries and wages as shown in the confidential Appendix (attached) apply with effect from 01/04/12.

Confirmed 20 December 2011

Presiding Chair